



Protean eGov Technologies Limited

(Formerly known as NSDL e-Governance Infrastructure Limited)

<u>Subscriber details (Non-core) Modification by</u> Subscriber

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Background

Subscribers registered under NPS have an option to update certain details like mobile number, email ID etc. in the CRA System using the I-PIN provided to them by CRA. The following process describes updation of e-mail id /mobile number of the subscriber.

<u>Register/ Update e-mail ID/Mobile</u>

Subscriber will login into the PRO CRA website (<u>www.cra-nsdl.com</u>) using the credentials. Please refer Figure 1.

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Subscriber Consent to sha	re contact details with ASP	BasetPassword	Canterio	Help/Instructions.for Loom

Figure 1

Once Subscriber login into the PROCRA website, 'Demographic Changes' menu will be shown. Subscriber will click the sub-menu 'Register/Update Email ID/Mobile'. Please refer Figure 2.



Figure 2

The existing Mobile Number, e-mail ID and Telephone number as registered in PCRA system will be reflected on Screen. In order to update/modify the same, the subscriber needs to click on Edit button. Please refer Figure 3.

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Figure 3

The subscriber will update the required details on the screen itself. Subsequently, the subscriber will be shown current contact details as well as the updated contact details on screen. Please refer Figure 4.

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Figure 4

The subscriber will click on the Confirm button and acknowledgment number will be provided to subscriber along with the message showing as 'Details have been successfully, please view changes through Subscriber Details View. Please refer Figure 5.

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Figure 5

Update Personal Details

Once Subscriber login into the PCRA website, 'Demographic Changes' menu will be shown. Subscriber will click the sub-menu 'Update Personal Details'.

Please refer Figure 6.

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Figure 6

Subscriber need to select 'Update Address Details'. Please refer Figure 7.

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Subs	scriber Modification	
0 As	Ladbaar Update or Seed request for PRAN	
0 Up	lpload Photo and Signature	
0 Be	Savik Details Update	
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0 A4	udd / Upsilate Nominee details	
Bup	Ip-date Address Details	
0 +5	Sign Download (Nomination Modification)	

Figure 7

Subscriber need to select 'Through Online Aadhaar' and subscriber need to mention Aadhaar Number. Please refer Figure 8.

Update Address D	etails		- Medenduatory Fre
	Please Select option:"	Through Aadhaar Colline Aadhaar Virtual ID Offline KYC Offline KYC Through Digliscker Through CKYC CKYC Number O PAN	
	Andhaar Number:*	3855583	Please enter 12-digit Aadhae Number
		Continue	

Figure 8

When Subscriber Clicks the confirm button, Aadhaar Consent will be shown the confirmation page as below. Please refer Figure 9.

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2		CONTERamine DAN	
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Figure 9

When Subscriber click on proceed button, OTP will be sent to Aadhaar registered mobile number.

Subscriber need to mention OTP received and click on Submit button. Please refer Figure 10.

			* Mandatory Field
Updata Address Deta	OTP successfully	ant to the registered mobile number.	
	Please Select splion."	Through Aadhaar © Oxines Aadhaar O Vichaal ID O Ollines KVC © Through Digilocker Through CKVC © CKVC Number	
	Authan Number:" Enter GTP:"	O PAN	Places anter 6-digit (27P

Figure 10

When Subscriber clicks the submit OTP, Subscriber will be shown the confirmation page as below. Current and New Contact details will display on screen. Please refer Figure 11.

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Permanent Address			
Existing Address		New Address	
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Premises-Building		Prentses/Duilding	
Road/Street/Lane		Read Street Late	
Landmark		Landmark	
Area Locality Tatuka		AreaLocality/Taluka	
City/Town/District	MUMBALMUMBALMUMBAL	City/Town/District	MUMBALMUMBAI SUBURBAN
Ptn Code	400071	Pm Code	400671
State/UT	MAHARASHTRA	State/UT	MAHARASHTRA
Country	INDIA	Country	INDIA
	Please enter the OTP sent	to the mobile number +917******3	
7	Enter OTP	[

Figure 11

Subscriber will have mentioned 2nd OTP and click on submit OTP button and Acknowledgment number will be provided to subscriber and message 'Address update request is successful in CRA'.

Please refer Figure 12.

Subscribe	r Modification	
	Address update request is successful in CRA for PRAN 110087283150 on 26-06-2923 17:56:22. Acknowledgment ID for this request is 2302573924.	

Figure 12